

CONSERVATION PRESERVATION DEDICATION ACTION CONNECTION INSPIRATION EDUCATION


PHILADELPHIA ZOO

3400 West Girard Avenue • Philadelphia, PA 19104-1196
215-243-1100
philadelphiazoo.org

Zoo On Wheels Booth Information Package





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Thank you for participating in a Zoo On Wheels booth program from the Philadelphia Zoo!

The Philadelphia Zoo's Education Department has been at the forefront of developing and delivering the region's premier interactive environmental education experiences for over 25 years. Using our unique collection of over 1,300 animals, many of them rare and endangered, we provide conservation and science education for students, teachers and families across the Delaware Valley.

The Zoo On Wheels booth program is an interactive exhibit with live animals, touchable animal bio-facts and information about the Zoo's conservation programs. Various small to medium-sized program animals (including a bird, mammal, reptile and a surprise animal) are brought to your Zoo On Wheels booth and supervised by our experienced Zoo staff. On request, we will bring additional crafts or activities designed for children 4- to 12-years-old. We can also customize your booth for an additional fee.

The Philadelphia Zoo follows the highest standards of animal care and presentation. Specific animal requests are welcome as they help us to provide the highest quality program for you and your guests. ***Please understand that wild and exotic animals have complex needs and because of this we cannot guarantee animal requests.*** In the event that one of your request animals is not available, we will make an appropriate substitution.

Please review the enclosed packet for information that will ensure your program runs smoothly.

Thank you for your cooperation. If you have any questions, please call us at 215-243-5353 or email zoonwheels@phillyzoo.org

Thank you!



Erin McCool
Manager of Outreach Programs
Philadelphia Zoo

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Zoo On Wheels Booth program

Please take note of the following important information

- Zoo On Wheels uses GPS units and MapQuest.com for directions to your site. Please provide us with information about any road closures, detours, and where to park and enter your facility.
- Please provide a long table (6- or 8-ft. standard table works best). The area behind the table should be inaccessible to all but the Zoo Educator. This space is used to store animal carriers, artifacts and sensitive AV equipment.
- Zoo Educators will arrive 15-20 minutes before your program. Please have an adult available to assist.
- If you need to cancel the program for any reason, the Zoo **must** be notified as soon as possible at 215-243-5353. Zoo Educators often begins preparing animals for travel four hours before your program, so advanced notice is crucial.

Frequently Asked Questions Zoo On Wheels Booth

What type of vehicle do you drive?

A Honda Element or other non-commercial sized vehicle.

How do I pay for the program?

Full payment is due at the time of booking and we accept all major credit cards or purchase order.

What time will you arrive?

Traveling Zoo Educators arrive 15-20 minutes before your presentation to set up for their program. In the event that they encounter traffic, we will contact you with an estimated arrival time.

Do you take requests?

Little Zoo On Wheels and Zoo On Wheels programs use different animals depending on topic. (e.g., Outrageous Reptiles features four live reptiles and Radical Rainforest features species indigenous to rainforest habitats). We can usually accommodate specific requests from the teacher or school administrator to meet the needs of your students.

Do you present animals outdoors?

We can do outdoor presentations (weather permitting) in a shaded area between the months of May and September. The Traveling Zoo Educator may elect to present animals indoors if outdoor conditions are not favorable. We require outdoor temperatures to be between 70-85°F.

Are we going to be touching live animals?

Typically, larger and more exotic animals like birds of prey, parrots and porcupines are not touchable. and these animals visit to larger and older audiences. Upon request, we can bring a touchable animal such as a rabbit, chinchilla, duck or chicken. For all programs, we bring touchable biofacts.

What do I need to have ready at my site for Zoo On Wheels?

- 6- or 8-ft. long table for presentation.
- Tent or shaded area for outdoor presentations if applicable.
- Parking for the Zoo On Wheels vehicle (medium-sized passenger vehicle) at the booth site or within 100 yards of where the animals will be presented.
- Please inform us in advance if you have any guests with special-needs so that we can best accommodate everyone. We do have many presenters on staff who are specially-trained to present animals to audiences with special needs.
- Name and cell phone number of a contact person who will be on site on the day of the program.

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Should I call to confirm my program?

You will receive an email confirmation with details about your program one week before to your program. We ask that you respond to this email to confirm receipt. You can also call the Zoo On Wheels hot line at 215-243-5353.

What to do in inclement weather?

Please provide an emergency contact number for the Zoo On Wheels team. In the event of inclement weather, we will call to confirm that your site is open. If the Zoo is closed due to inclement weather, we will reschedule your program at no additional cost within the same calendar year.

Do you have proof of insurance and wildlife permits?

All Zoo Educators travel with a certificate of liability for the Philadelphia Zoo, health permits for traveling animals and necessary permits for animals being presented in PA, NJ and DE.



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Zoo On Wheels Price List

Little Zoo On Wheels

Tiny Tots (3-year-olds and under)
 20-minute program, up to 15 children..... \$275
 Any additional same-day, same-site Tiny Tots \$100

Little Zoo On Wheels
 Grades PreK to 2 (3- to 7-year-olds)..... \$275
 Any additional same-day, same-site
 Little Zoo On Wheels \$100

Little Zoo On Wheels Plus Package*
 Book any Little Zoo On Wheels program and receive
 ½ off one same-day, same-site Tiny Tot program.
 A savings of \$50!

**Tiny Tot program must be performed immediately before or after the Little Zoo On Wheels programming.*

Zoo On Wheels

Class Visit*
 45 minutes, up to 50 students
 Grades K to 12 \$275
 Additional same-day, same-site program \$100

Assembly Program*
 Grades K to 12, up to 300 people..... \$425
 Additional same-day, same-site assembly program \$250

A Zoo On Wheels Assembly can be booked for general audience special events (up to 300 people).

**Prices increase July 1, 2010*

After School Program
 90-minute program, up to 50 students \$300

Customized Zoo On Wheels
 Customization fee..... \$50

Please note: additional fees may apply, based on the proposal agreed upon by the client.

Zoo On Wheels Birthday Parties

Zoo On Wheels Birthday Party
 Price accommodates 12 children

Zoo Members.....\$355
 Non-Zoo Members.....\$400
 Additional Child (up to 25) \$10
 Additional Zoo-themed T-shirt.....\$10

Zoo On Wheels Baby Birthday Party
 for 1- to 3-year-olds include:

- Live animal show
- Songs
- Crafts
- Zoo-themed T-shirt for the birthday child
- Zoo-themed party bag for each guest containing one free Zoo general admission ticket

Zoo On Wheels Birthday Party
 for 4- to 12-year-olds include:

- Live animal show
- Face painting
- Games
- Craft activity
- Zoo-themed T-shirt for the birthday child
- Zoo-themed party bag for each guest containing one free Zoo general admission ticket

Zoo On Wheels Birthday Show

Includes a live animal presentation and a T-shirt for the birthday child.

45-minute show, for 25 children or more.....\$325
Perfect for all general audiences

Zoo On Wheels Booth

Includes four live animals, artifacts and upon request, conservation craft.

2-hour booth\$475
Perfect for all general audiences

Additional hour \$250 per hour
up to 2 additional hours

Philadelphia Zoo On Wheels Requirements for Live Animal Presentations

The Philadelphia Zoo is committed to the highest standards of animal care and presentation. Please carefully review this document on our basic requirements for animal presentations. These guidelines have been developed by the Philadelphia Zoo in accordance with veterinary requirements, State and National permits and standards for accreditation set by the Association of Zoos and Aquariums.

Administrative Requirements

- Please provide the name and cell phone number of a responsible person who will be on site and available to help on the day of your program.
- Zoo On Wheels uses GPS units and MapQuest.com for directions to your school. Please provide us with information about any road closures, detours, and where to park and enter your school.
- Animals can be presented at a public institution, school or corporation. We require additional staff for programs that occur at a private residence or other public spaces and reserve the right to pass this cost on to the client.

Live Animal and Veterinary Requirements

- Please provide animals and staff access to fresh water.
- A long table (a 6- or 8-ft. standard table is best). The table should be sturdy enough to hold heavy objects (up to 50 lbs.). The area behind the table should be inaccessible to all but the Zoo Educator. This space is used to store animal carriers, artifacts and sensitive AV equipment.
- An approximately 10' x 10' ft. open space with plenty of room for guests to view animals at a safe distance.
- Animals can be presented in an outside shaded area (weather permitting) between the months of May and September.
- Parking for the Zoo On Wheels vehicle within 100 yards of your location.
- Animals must be kept a safe distance from any hazards, including large or unruly crowds, amplified music or excessive temperatures.
- If there will be other live animals at your facility or home (this includes **all** household pets), they **must** be secured in a separate location away from Philadelphia Zoo On Wheels animals.
- A secure, temperature-controlled area for animals to rest if there is a layover or a long break period between presentations.



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Zoo On Wheels Packages

Zoo On Wheels Plus Package!

Book a Zoo On Wheels assembly program and receive a same-day, same-site Little Zoo On Wheels program for \$250. A \$25 savings!

Mileage Discount

Book any Little Zoo On Wheels Birthday Party or Little Zoo On Wheels program within 10 miles of each other and we will waive the mileage fee for your second program.

Zoo On Wheels Neighbor Discount!

Gather your friends and book a Zoo On Wheels program for the neighborhood! Book any same day Zoo On Wheels or Little Zoo On Wheels program within 5 miles driving distance and receive \$50 discount on the first program.

Mileage is determined by Philadelphia Zoo.

Programs are limited to one or two shows based on the distance and drive time of your programs.

Mileage Fees

Zone 1: 0-25.....	\$10
Zone 2: 26-50 miles	\$50
Zone 3: 51-75 miles	\$100
Zone 4: 76-100 miles	200
101+ miles by approval by manager only	

Misc Fees

Additional Animal

Up to two additional animals
 or six total animals..... \$100 per animal.

Customized Program

Customization Fee..... \$50
Additional fees may apply based on program needs.

Administrative Policies

Payment is due at time of booking for all Zoo On Wheels and Little Zoo On Wheels programs. We offer a 30 day grace period for schools and public institutions paying by check or purchase order.

We recommend reserving your program three weeks in advance. Full payment by credit card or by check is required for all programs reserved within 3 weeks of the scheduled program date. No grace period will apply.

You will receive an email confirmation with details about the program one week before to your program. Please read this carefully as the information enclosed is important to ensure that everything runs smoothly. We ask that you respond to this email to confirm receipt. You can also call the Zoo On Wheels hot line at 215-243-5353.

If you have a last-minute program cancellation, please contact the Zoo as soon as possible at 215-243-5353. The Zoo On Wheels Educators often begins preparing animals for travel four hours before your program, so advanced notice is crucial.

Programs cancelled within three weeks of the program date will not receive a refund and will be rescheduled within one calendar year. We do not offer refunds within three weeks of the program. If program is rescheduled at client request, a \$25 service fee applies.

We may accommodate changes in time or date, depending on availability. There is a \$25 service fee for changes made to your program within three weeks of the scheduled program.

Rain dates may be reserved in advance for an additional fee, subject to Manager Approval.

The Philadelphia Zoo is a non-profit organization dedicated to its mission of conservation, science, education and recreation. Clients may not resell or charge admission to a third party for a Zoo On Wheels program without prior consent and written contract.

The Philadelphia Zoo is committed to the highest standards of animal care and presentation. If for any reason, Zoo On Wheels staff feels that conditions are not safe for live animals, we reserve the right not present or to cancel the program and vacate the premises.

The Philadelphia Zoo logo may not be represented in client literature without prior consent.

Our requirements for animal presentations are outlined in confirmation materials.

